

**ACE Leadership High School  
Regular Meeting of the Governing Board**  
*Wednesday, June 25th, 2025*  
**Agenda**

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am  
*The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104*  
*Or virtually on Zoom: Join Zoom Meeting*  
<https://us06web.zoom.us/j/87060652969?pwd=uyVNdlA1PmXb08SEYca1uzvX41Mb6.1>

Meeting ID: 870 6065 2969  
Passcode: 4MWCqM

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**AGENDA**

- I.** Call to Order for Regular Meeting:
- II.** Roll Call for Quorum:  
Members Present: JR Tarin, Gabby Romero, Jeff Steele, Dan Erickson, Jeff Debellis, Lon Freeman, Emma Curd, Ronda Gilliland  
Other Attendees: Angie Lerner, Daniel Hill, Casey Mason, Ralph Gonzalez, Matt Salas
- III.** Approval of Agenda (Action)
  - a. Motion: Dan Erickson
  - b. Second: Lon Freeman
  - c. Vote: Unanimously Approved
- IV.** Approval of Change in May 28th, 2025 Agenda. Changed dates on Hard to Hire Stipend to reflect next school year.
  - a. Motion: JR Tarin
  - b. Second: Jeff Steele
  - c. Vote: Unanimously Approved
- V.** Approval of the 5/28/2025 Governing Board Meeting Minutes (Action)- Financial section, change the referral to Lon Freeman from “treasurers,” to “treasure” Referral to the sweep, does not need to be recorded. Change Treasure to treasurers and remove referral to the state sweep
  - a. Motion: Jeff Debellis
  - b. Second: Emma Curd
  - c. Vote: Unanimously Approved
- VI.** Public Comment: (Three minutes maximum per speaker)
- VII.** Finance Report and Approvals (Action) No BARS due to blanket Bar Approval last month.. Question about a lack of a check number for Franks Supply Company, this payment was made through a wire payment, therefore there is no check number. Monthly, the finance committee picks a sample to check internal control. It was verified that everything was done

correctly. In May we are paying out all grants to close out our books. Special capital outlay will roll over to next year, we will not lose money on this. Expenditures are normal, we will see an increase of expenditures in June to make sure we payout all of the grants. Liquidity is at 5.52. Statement of Revenue and Expenditures, we have a few maintenance BARS, account codes are in the positive. Bank reconciliation report, finance manager prepared it, Angie reviewed it. P Card Statement and Bank Statement reviewed. Journal entries, moving reclassified money from operation to Title I, for family engagement allotment. Moving from operational to Community School Grant to spend out the fund. City of Albuquerque grant for an after school program for ForkLift Certification. Moving some of the social worker salary from operation to Title I to spend down the grant. Move CPR Training from operational to CSI grant. Moving Bmoney for the portable to special capital outlay, to spend out the grant that expires at the end of this year.

**VIII.** Vote to approve May, 2025 Voucher Disbursements, Bank Reconciliation and Financial Reports.

- i. Motion: Dan Erickson
- ii. Second: Lon Freeman
- iii. Vote: Unanimously approved
- b. Vote to approve BARS; No BARS this month
  - i. Motion:
  - ii. Second:
  - iii. Vote::
- c. P-card Approval for May, 2025 Payment
  - i. Motion: Lon Freeman
  - ii. Second: Dan Erickson
  - iii. Vote: Approved

**IX.** Foundation Report-Nothing to report.

**X.** Board Reports

- 1. Chair and Executive Committee-
  - o Discussion about the current agenda and the items listed.
- 2. Audit Committee -Entrance Audit on July 16th at 4 PM. We did switch auditors, entrance audit for all APS charters. We need at least one audit committee member, ED and business manager.

**XI.** Co-Director's Report

- a. Casey- Reviewed Leadership Goals
- b. Ralph-Director of Student Support
  - i. Looking into adding another double portable. We will reassign some of the classroom spaces in the building. We anticipate having the buses ready for next school year. We have hired someone with a CDL to help drive the buses. The building is being painted for the first time since 2015. Student interventions are happening during the PD space.
- c. Math-Director of Community Engagement, share out Work-Based Learning Sites.

- i. Working hard on recruitment. We have some billboards for evening school. Starting planning for Wednesdays.

**XII.** Items for Board Discussion and Action-

- a. Consideration and approval of the Open Meetings Act Resolution
  - i. Motion: Jeff Steel
  - ii. Second: Lon Freeman
  - iii. Vote: Unanimously Approved
- b. Consideration and approval of the Non-Computer Technology Policy
  - i. Motion: Jeff Debellis
  - ii. Second: JR Tarin
  - iii. Vote: Approved
- c. Consider Approval for the Governing Council to Convene in Executive Session as Authorized by the Public Meetings Act Section §10-15-1 (H)(2) for the Limited Personnel Matters of Reviewing and Discussing a Possible Contract for the Executive Director. (Action)
  - i. Motion : JR Tarin
  - ii. Second: Dan Erickson
  - iii. Vote:Approved
- d. Following Closed Session, the board will reconvene to Open Session and issue Statement of Closure.
  - i. Roll Call Vote Affirming Statement of Closure
    - 1. Only discussed the items about a possible contract for the Executive Director.
    - 2. Roll Call
- e. Discussion and Possible Action on Approving Contract for the Executive Director.
  - i. Roll Call with all members in attendance.
    - 1. Motion: Lon
    - 2. Second Emma
    - 3. Approved Unanimously.
- f. Board Training Hours Share Out (Discussion)

**XIII.** Items for future agenda

- a.

**XIV.** Next Regular Meeting, Wednesday, July 23rd, , 2025 at 7:30am

**XV.** Adjournment:

- a. Motion: Jeff Debellis
- b. Second: Jeff Steele
- c. Vote: Unanimously Approved