

**ACE Leadership High School  
Regular Meeting of the Governing Board**  
*Wednesday, July 23rd, 2025*  
**Agenda**

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am  
*The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104*  
*Or virtually on Zoom: Join Zoom Meeting*  
<https://us06web.zoom.us/j/87060652969?pwd=uyVNdIA1PmXb08SEYca1uzvX41Mb6.1>

Meeting ID: 870 6065 2969  
Passcode: 4MWCqM

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**AGENDA**

- I.** Call to Order for Regular Meeting:
- II.** Roll Call for Quorum:  
Members Present: Jeff Debellis, Jeff Steele, JR Tarin, Lon Freeman, Dan Erickson,  
Ronda Gilliland, Gabby Romero  
Members Not Present: Marissa Hernandez, Emma Curd  
Non Members Present: Ralph Gonzalez, Matt Salas, Casey Mason, Angie Lerner,
- III.** Approval of Agenda (Action)
  - a. Motion: Dan Erickson
  - b. Second: Lon Freeman
  - c. Vote: Unanimously Passed
- IV.** Approval of the 6/25/2025 Governing Board Meeting Minutes (Action)-
  - a. Motion: Jeff Steele
  - b. Second: JR Tarin
  - c. Vote: Unanimously Passed
- V.** Public Comment: (Three minutes maximum per speaker)-None
- VI.** Finance Report and Approvals (Action) Two BARS, Function and Maintenance,  
1-M-Programs for at risk and gifted students, and fixing special education codes, per PED  
guidance. Next BAR, Maintenance for salary costs. Check Reports, we selected a sample of  
a voucher disbursement and Jeff and Lon reviewed the voucher packet. They observed the  
PO and proper documentation is in place. That is their effort to ensure proper procedure is  
taking place. We do have carry over and we are making an effort to spend those down.  
Expenditures for June are higher, due to the end of fiscal year. Spend per student is stable.  
Function and object trends, we are in good shape. We do have a lot of capital, which  
explains the decrease in instructional time. This is not a cause for concern, it is a temporary  
change. The balance sheet is broken down by fund, it is very liquid. Bank Reconciliation,  
prepared and reviewed properly, we reviewed outstanding checks, it appears the school is

current on payroll and tax obligations. Food service received more money than expected, which is a positive outcome. Multiple journal entries due to the end of year adjustments.

- a. Vote to approve June, 2025 Voucher Disbursements, Bank Reconciliation and Financial Reports.
  - i. Motion: Dan Erickson
  - ii. Second: Jeff Debellis
  - iii. Vote: Unanimously Passed
- b. Vote to approve BARs
  - i. Motion: Lon Freeman
  - ii. Second: JR Tarin
  - iii. Vote: Unanimously Passed
- c. P-card Approval for June, 2025 Payment
  - i. Motion: Jeff Steele
  - ii. Second: Dan Erickson
  - iii. Vote: Unanimously Passed

**VII.** Foundation Report - Meeting is tomorrow, created budget for the foundation

**VIII.** Board Reports

1. Chair and Executive Committee-Updates on rechartering process.

**IX.** Co-Director's Report

- a. Ralph-update on the buses, portable, is getting signed off this week. We saved several thousand dollars doing the fencing and concrete ourselves.
- b. Matt-Enrollment update, close to hitting our day numbers, not hitting evening yet, but we have some plans to follow up. Lots of grant reporting and grant writing. We have plans to launch some ACE industry after school programming.

**X.** Items for Board Discussion and Action-

- a. Consideration and approval of the Inventory List as of June 30th, 2025
  - i. Motion: Gabby
  - ii. Second: JR Tarin
  - iii. Vote: Unanimously Passed
- b. Consideration and approval of the Staff and Personnel Handbook 2025-2026
  - i. Motion: Jeff Steel
  - ii. Second: Ronda
  - iii. Vote: Unanimously Passed
- c. Charter Goals for recharter-Shared out the draft of three goals. Increase external certification, increase juniors and seniors in ACE industries, Increase the amount of Alumni on, three, and five years after graduation.
- c. Board Training Hours-Board Training done by December. Options are better. Conference in December through PCSN. We want to embed training hours in the

meeting. Dan wants to do a one day training. Are the new hours available right now? Dan says yes. Any training after July 1 should be available. Casey can check in on Canvas and let board now.

**XI.** Items for future agenda

- a. Student Share Out-Casey will pick.

**XII.** Next Regular Meeting, August 27th, , 2025 at 7:30am

**XIII.** Adjournment:

- a. Motion: Gabby Romero
- b. Second: Dan Erickson
- c. Vote: Unanimously Passed