



ACE Leadership High School
Regular Meeting of the Governing Board
Wednesday, November 26th
Agenda

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am
The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104
Or virtually on Zoom: Join Zoom Meeting
<https://us06web.zoom.us/j/87060652969?pwd=uyVNdIA1PmXb08SEYca1uzvX41Mb6.1>

Meeting ID: 870 6065 2969
Passcode: 4MWCqM

AGENDA

- I. Call to Order for Regular Meeting: JR Tarin
- II. Roll Call for Quorum:
Members Present: JR Tarin, Jeff Steele, Lon Freeman, Ronda Gilliland-Lopez, Marissa Hernandez, Emma Curd, Jeff Debellis, Dan Erickson
Members Not Present:
Other Attendees: Matt Salas, Ralph Gonzalez, Dan Hill, Casey Mason, Angie Lerner
- III. Approval of Agenda (Action)
 - a. Motion: Ronda Gilliland-Lopez
 - b. Second: Lon Freeman
 - c. Vote: Unanimously Approved
- IV. Approval of the October 22nd Governing Board Meeting Minutes (Action)
 - a. Motion: Marissa Hernandez
 - b. Second: Lon Freeman
 - c. Vote: Unanimously Approved
- V. Public Comment: (Three minutes maximum per speaker)
- VI. Student/Staff Presentation-None today since the school is closed.
- VII. Finance Report and Approvals (Action) Budget Adjustment Requisitions (BAR 12-M) Funds were shifted from salaries to supplies due to grant stipulations (requiring a new person each year). Net effect is zero; ensures grant funds are fully utilized.

Check Reports Routine review to ensure proper controls; specific attention to a voucher from Roberts Truck Center. All documentation and controls were found in order.

Liquidity: \$5.49 available for every \$1 of obligation; \$2.8M cash vs. \$100K liabilities. Spending: Per-student spending stable (~\$20K); expenditures by function/object align with expectations (e.g., instruction, benefits, contract services). Reimbursements: All requests submitted on time; cash flow steady despite minor month-to-month variations.

Bank Reconciliation and P-Card Reviews All accounts reconciled; controls documented and reviewed.P-card transactions normal and supported; committee reviews receipts/invoices in detail.

Journal Entries:Reviewed for legitimacy and to prevent management override of controls.Entries mainly involved correcting account codes and voiding uncashed checks.

- a. Vote to approve October 2025 Voucher Disbursements, Bank Reconciliation and Financial Reports
 - i. Motion: Ronda Gilliland
 - ii. Second: Jeff Debelis
 - iii. Vote: Unanimously Approved

- b. Vote to approve BARs
 - i. Motion: Jeff Steele
 - ii. Second: JR Tarin
 - iii. Vote: Unanimously Approved

- c. P-card Approval for October 2025
 - i. Motion: Lon Freeman
 - ii. Second: Dan Erickson
 - iii. Vote: Unanimously Approved

VIII. Board Reports

- a. Chair and Executive Committee
 - i. ACE was recommended and approved for a five-year charter renewal with no conditions—a major achievement.The board and staff celebrated this milestone. During the renewal process, ACE was questioned about math proficiency and internships; responses about project-based learning and practical certifications (e.g., forklift training) satisfied reviewers. Graduation rates were commended. In-person board training planned for March 21; will cover all required hours for returning members and be recorded for those unable to attend.

- b. Audit Committee-No Updates

IX. Directors Reports

Active Recruitment: Mailers sent to 2,000 9th/10th graders; early interest from 8th graders is unprecedented. Family Referrals: Multiple former student families reached out to enroll siblings, indicating positive reputation and alumni engagement.

Graduation & Student Support: December Graduation: Scheduled for December 19; up to 13 students may graduate, possibly the largest December cohort.

Navigator Role: Grant-funded position (filled internally) to coordinate systems for tracking student progress and improving on-time graduation.Systems include regular grade updates, risk rankings, and proactive family meetings.Discovery: 70% of third-year students arrive a year behind in credits, making ACE function as a de facto credit recovery school efforts have identified students who could graduate early.

Assessment Preparation: Interim math and reading assessments scheduled; data to be shared in future meetings.

Facilities Update: Major Donation: Anchor Built donated a 64-foot portable classroom (valued at \$5K–\$20K), with plans for a second unit. Demolition & Construction: Efforts underway to demolish adjacent property and recycle materials for school benefit. Space Planning: Adding heaters and restoring spaces to original purposes to support growth and program needs.

X. Items for Board Discussion and Action

- a. Discussion: ACE Leadership Charter Contract with Albuquerque Draft Review: Ongoing negotiations with APS; board encouraged to review and raise concerns. Timeline: Final contract not needed until July 1; aim for deliberate, thorough review. Board Action: No immediate action required; contract to be revisited in December or January.

XI. Items for future agenda

- a. Next Meeting: December 17 (one week early to avoid holiday conflict). Student Presentations: Planned for December meeting, focusing on humanities projects/monuments. Future Agenda: Charter contract and internship updates.

XII. Next Regular Meeting, Wednesday, *December 17th* 7:30am

XIII. Adjournment:

- a. Motion: Jeff Debellis
- b. Second: Marissa Hernandez
- c. Vote: Unanimously Approved