



**ACE Leadership High School**  
**Regular Meeting of the Governing Board**  
*Wednesday, January 28th*  
**Agenda**

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am  
*The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104*  
*Or virtually on Zoom: Join Zoom Meeting*  
<https://us06web.zoom.us/j/87060652969?pwd=uyVNdIA1PmXb08SEYca1uzvX41Mb6.1>

Meeting ID: 870 6065 2969  
Passcode: 4MWCqM

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**AGENDA**

- I. Call to Order for Regular Meeting: 7:40 am
  
- II. Roll Call for Quorum:  
Members Present: Marissa Hernandez, Emma Curd, Ronda Gilliland-Lopez, Jeff Steele, Gabby Romero, Dan Erickson, Lon Freeman  
Members Not Present: JR Tarin, Jeff DeBellis  
Other Attendees: Matt Salas, Ralph Gonzales, Casey Mason, Angie Lerner, Dan Hill
  
- III. Approval of Agenda (Action)-Amend the date for the next meeting to say February 25th, at 7:30 am instead of January 28th at 7:30am.
  - a. Motion: Lon Freeman
  - b. Second: Jeff Steele
  - c. Vote: Unanimously Approved
  
- IV. Approval of the Governing Board December 17th Meeting Minutes (Action)
  - a. Motion: Gabby Romero
  - b. Second: Dan Erickson
  - c. Vote: Unanimously Approved
  
- V. Public Comment: (Three minutes maximum per speaker)-None
  
- VI. Finance Report and Approvals (Action):

BARs included increases, decreases, and maintenance adjustments necessary to align the budget with information reflected in the draft audited financial statements. Adjustments addressed capital outlay, instructional software, operational expenses, and carryover corrections. Procedural salary and full-time equivalent (FTE) adjustments were required due to budgeting rules that prevent certain changes earlier in the fiscal year. Several BARs reclassified student intern compensation from salary accounts to contract services to reflect updated federal thresholds, allowing greater administrative flexibility. Maintenance BARs were also reviewed and discussed and were used to correct negative account balances and reclassify expenditures across appropriate program and function codes without changing the overall budget.

Journal entries associated with the BARs were reviewed. These entries were made to correct negative account balances, reclassify expenditures among salary, contract services, operational, and capital outlay accounts, and align financial records with draft audit findings. All journal entries were described as routine, procedural, and consistent with standard accounting practices.

P-Card activity was reviewed as part of the financial oversight process. Transactions were determined to be appropriate, allowable, and aligned with approved instructional and operational purposes. No irregularities or concerns were identified.

The Committee reviewed current finance reports, including budget-to-actual reports. Reports reflected updated balances following the BARs and journal entries. Ongoing monitoring of expenditures across programs and departments was discussed, and the Committee expressed confidence in the accuracy of the reports.

Bank reconciliations were reviewed and discussed. Accounts were reported as reconciled, with any discrepancies addressed through standard reconciliation procedures and related journal entries as needed.

The Committee reviewed the status of tax obligations, including payroll-related filings and payments. All required filings and payments were reported as current and in compliance, with no outstanding issues noted.

- a. Vote to approve December, 2025 Voucher Disbursements, Bank Reconciliation and Financial Reports
  - i. Motion: Emma Curd
  - ii. Second: Marissa Hernandez
  - iii. Vote: Unanimously Approved
- b. Vote to approve BARs 15-IB, 16-I, 17-I, 18-I, 19-D, 20-I, 22-I, 23-I, 24-M, 25-M, 27-M, 29-M, 30-M
  - i. Motion: Emma Curd
  - ii. Second: Marissa Hernandez
  - iii. Vote: Unanimously Approved
- c. P-card Approval for December, 2025
  - i. Motion: Gabby Romero
  - ii. Second: Ronda Gilliland
  - iii. Vote: Unanimously Approved

## **VII. Board Reports**

- a. Chair and Executive Committee
- b. Audit Committee

## **VIII. Director's Report**

- a. Casey
  - i. 90 Day Plan UpdateThe Board reviewed the state-mandated 90-day plan focused on improving short-term academic outcomes tied to grant funding. Key goals include increasing SAT proficiency, improving day-program graduation rates, and strengthening English learner growth. Challenges discussed included

instructional alignment, science curriculum coherence, English learner supports, and staff capacity related to data systems. Initial progress was noted in instructional practices across humanities, math, and ELL supports, with continued work planned in science alignment and data monitoring.

- ii. STARS MOY Data Interim reading and math data showed mixed results, with some grades demonstrating improved proficiency and reduced urgent intervention needs. Notably, junior reading proficiency increased from 46% to 53%, with gains also observed among English learners and special education juniors. Participation rates averaged approximately 85% in the day program, with lower participation in evening and online programs due to attendance challenges.
- b. Ralph-Facilities updates include ongoing maintenance to a portable building to address water damage, with demolition planning underway pending foundation approval and optimal tax timing. Continued attention to campus safety practices and student support is noted.
- c. Matt
  - i. CSI-Graduation Pilot Program-The Board discussed ongoing efforts to improve graduation rates in response to the school's CSI designation. Strategies include strengthened enrollment intake with individualized graduation planning, expanded use of data showing many incoming students are under-credited transfers, and increased monitoring through graduation teams focused on academics, attendance, and behavior. Additional actions include expanded parent access to the student information system, increased family communication, and broader work-based learning opportunities for juniors. Early indicators suggest improvement, though challenges remain due to the high-need student population.
  - ii.

**IX. Items for Board Discussion and Action**

- a. Resolution in Support of Proposed Amendment to Existing Lease Purchase Agreement. The Governing Council reviews an amended lease-to-purchase agreement with the Foundation following mortgage refinancing that results in a reduced monthly lease payment fully covered by lease assistance funds. Administration reports the amendment reflects updated amortization start and end dates with no other material changes. The Council reviews and reads into the record a resolution authorizing the amended lease-to-purchase agreement for submission to PED. The resolution was read aloud.
  - i. Motion: Lon Freeman
  - ii. Second: Marissa Hernandez
  - iii. Vote: Unanimously Approved
- b. Discussion: ACE Leadership Charter Contract with APS
- c. Board Training Hours

**X. Student/Staff Presentation-None this month**

**XI. Items for future agenda**

- a. Student Presentation
- b. Board Training Hours

**XII. Next Regular Meeting, Wednesday, February 25th, 7:30am**

**XIII. Adjournment:**

- a. Motion: Emma Curd

- b. Second: Dan Erickson
- c. Vote: Unanimously Approved