



ACE Leadership High School
Regular Meeting of the Governing Board
September 27, 2023
Agenda

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am

at ACE or Or virtually on Zoom:

<https://us06web.zoom.us/j/3295319549?pwd=WkFEV0FZNhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

AGENDA

I. Call to Order for Regular Meeting:

II. Roll Call for Quorum:

Members Present:

Dan Erickson, Charissa Wells , JR Tarin, Gabby Romero, Lon Freemona

Members Not Present:

John Dautriel, Sal Tortorici, Ronda Gilliland-Lopez

Other Attendees:

Justin Trager, Matt Salas, Ralph Gonzalez, Dan Hill, Sunny Marquez

III. Approval of Agenda (Action)

a. Motion: Lon Freeman

b. Second: Dan

c. Vote: Unanimously approved

IV. Approval of the August 23, 2023 Governing Board Meeting Minutes (Action)

a. Motion: Dan Erickson

b. Second: Lon Freeman

c. Vote: Unanimously approved

V. Public Comment:

No public Comment

VI. Finance Report and Approvals (Action)

- Lon Freeman reviews highlights and items that need approval.
- Budget adjustment request-Adjusting salaries and benefits, from 1000 function to the 2000 function. They are transfers, so no net impact. Just moving between accounts.
- Budgeted amounts are forecasted for the entire year As far as the current year and budget revenue. Expenditures, down slightly from prior year, but in-line. Expenditures per student \$21,346, 236 students. Instructional support 67%, up slightly since July. Fund balance is liquid.

- Bank statement reconciles.
- We are monitoring internal controls by selecting a sample voucher. We selected a sample of AP vouchers to monitor controls.
- We are currently on our tax obligations.
- Purchase card, we reviewed in committee, everything is well documented. I urge the school to continue to do this.
- Journal entries-duplicate payments made, it is getting corrected. We had to record the duplicate payment. It will be applied against a Century League invoice. The outstanding check was from last fiscal year, we can not just void the check, we must make a journal entry.

Potential new community audit committee member, Asia Kagan.

a. Vote to approve August 2023 Voucher Disbursements, Bank Reconciliation and Financial Reports

- i. Motion: Lon Freeman
- ii. Second: JR Tarin
- iii. Vote: Unanimously approved

b. Vote to approve BARs

- i. Motion: Lon Freeman
- ii. Second: Dan Erickson
- iii. Vote: Unanimously approved

c. P-card Approval for August, 2023

- i. Motion: JR Tarin
- ii. Second: Dan Erickson
- iii. Vote: Unanimously approved

VII. Board Reports

a. Chair and Executive Committee

i. Board Recruitment

- Potential new board member, Emma Curd from Fortis.. Ronda will interview her, then she will attend the next board meeting for a vote.

ii. Set date for Board Retreat

- October 25th 11:00-4:00 at MCA.SMACNA

b. Audit Committee

- No updates yet

c. Industry Engagement

- No updates

VIII. ACE Foundation Report

- Got the assessment for the land. Not sure we need to do further testing. Complete the survey for the replat and for separating land from the existing plan. Public notice given to the neighborhood. Received no response..
- Justin attended Saw Mill Neighborhood Association meeting. ACE received a positive response.
- We have done all paperwork by-laws for non-profit status, sent paperwork to the IRS, that could take awhile.

IX. Co-Director's Report

- Justin Trager- Discussed ACE's Comprehensive Support Improvement (CSI) Designation. Gave background on the federal requirements. Explained why ACE is designated CSI.
 - One fourth of our students in our evening cohort are not measured in the four year graduation rate. One half of new students last year are over aged and undercredited.
 - It is related to our academic scores and our four year graduation rate. Informed board PED will visit ACE on October 10th.
- Justin Trager discussed the Strategic Plan Update.
 - One object was to rebrand the school from an "easy" school, to a school of choice. Evidence of success, we have more freshmen and attendance at Open House has increased.
 - Attendance has increased from 82% to 85%. Decrease in chronic absenteeism. Withdrawals have decreased.
 - Opened a School-wide Health Clinic.
 - We have created the academic systems that we needed in place. Now we need to focus on academic growth.
 - Increased Microcredentials
 - Budget-We have a cliff coming with ESSR and small school funding. We have a plan to get us through the deficit years.
- Matt Salas-Heavy Equipment Rodeo on Friday September 29th. Community Market held Saturday September 24th. Enrollment at 260. Waitlist, 20 students for evening school.
- Casey Mason-Completed first family meetings of the year. Gearing up for PSAT, we will test 80 sophomores.
- Ralph Gonzalez-Student Support, Took students to the mountains to build relationships. Family Meetings, had a lot of family meetings with students. Cell phones are a daily struggle. The building itself, parking lots, assessing funding, trying to utilize money as it is allocated. The Solar Project will start soon.

X. Items for Board Discussion and Action

- JR Tarin- Charissa Wells has agreed to be the board secretary.
1. Motion: Lon Freeman
 2. Second: Dan Erickson
 3. Vote: Unanimously approved

- b. Board Retreat Discussion
 - JR Tarin Oct 25th 11:00-4.
 - Justin-Training will consist of roles and responsibilities. Focus more on the board's external role, Industry engagement, transition to jobs, WBL, stakeholder engagement..

XI. Items for future agenda

- In October we will do finance only.
- Student teacher presentation in November.

XII. Next Regular Meeting, Wednesday, October 25, 2023 11:00 a.m. to 4:00 p.m. at SMACNA

XIII. Adjournment:

- a. Motion: Dan Erickson
- b. Second: Gabby Romero
- c. Vote: Unanimously Approved