



ACE Leadership High School
Regular Meeting of the Governing Board
October 25, 2023
Minutes

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 11:00 am

The meeting will take place at MSA SMACNA of NM
4901 Chappell Dr NE, Albuquerque, NM 87107
Or virtually on Zoom: Join Zoom Meeting

<https://us06web.zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549

MINUTES

- I.** Call to Order for Regular Meeting:
- II.** Roll Call for Quorum:
Members Present: Jeff Steele, Gabby Romero, Ronda Gilliland-Lopez, JR Tarin, Dan Erickson,
Members Not Present: John Dautriel, Lon Freeman
Others Present: Justin Trager (ACE), Dan Hill (DMH Law), Sammi Marquez (K12 Accounting)
- III.** Approval of Agenda (Action)
- Motion: Jr Tarin
 - Second: Ronda Gilliland-Lopez
 - Vote: Unanimously approved
- IV.** Approval of the September 27, 2023 Governing Board Meeting Minutes As corrected (Action)
- Motion: JR Tarin
 - Second: Dan Erickson
 - Vote: Unanimously approved
- V.** Public Comment: No public comment

VI. Finance Report and Approvals (Action)

Sammi Marquez stated there were no BARs for this meeting.

Check review was completed.

Graphs and charts were reviewed, which show high percentage expenditures, which is positive. We are not over budget in any area. Revenue is good. BAR's from last month passed through.

Bank reconciliation reflects that accounts are balanced.

Taxes paid timely.

Journal entries reviewed, nothing out of the ordinary. Included some recoding of expenditures

It was noted that there needs to be a review of journal entries monthly.

P-card statement was reviewed.

- a. Vote to approve September 2023 Voucher Disbursements, Bank Reconciliation and Financial Reports
 - i. Motion: JR Tarin
 - ii. Second: Gabby Romero
 - iii. Vote: Unanimously approved

- a. Vote to approve Budget Adjustment Requests (BAR)
 - i. Motion: Gabby Romero
 - ii. Second: JR Tarin
 - iii. Vote: Unanimously approved

- a. P-card Approval for September 2023

- i. Motion: Ronda Gilliland-Lopez
- ii. Second: Gabby Romero
- iii. Vote: Unanimously approved

VII. Items for Board Discussion and Action

- a. Board Received Training from Dan Hill
- b. Board discussed strategic planning

VIII. Items for future agenda

- a. Board Training

IX. Next Regular Meeting, Wednesday, November 22, 2023 at 7:30 a.m.

X. Adjournment: at 4:00 pm