

**ACE Leadership High School
Regular Meeting of the Governing Board**

11/22/23

Agenda

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am

The meeting will take place virtually on Zoom: Join Zoom Meeting

<https://us06web.zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

AGENDA

I. Call to Order for Regular Meeting:

II. Roll Call for Quorum:

Members Present: Lon Freeman Ronda JR, Carissa, Jeff Steel Gabby Romero

Members Not Present: Jon, Dan, Stanley

Other Attendees: Justin, Ralph, Casey, Dan, Sammy

III. Approval of Agenda (Action)

a. Motion: JR Tarin

b. Second: Lon Freeman

c. Vote: Unanimously Approved

IV. Approval of the 10/25/23 Governing Board Meeting Minutes (Action)

a. Motion: Jeff Steele

b. Second: JR Tarin

c. Vote: Unanimously Approved

V. Public Comment: No Public Comment

VI. Finance Report and Approvals (Action)

5 BARS to approve 13-M Maintenance Community School, 14-M, Maintenance Clean Up, Community School Grant, 15-T Innovation School Grant, transfer BAR from instruction to Innovative School Grant. Work-Based learning teacher needs to be counted as instruction. 16-M HB33 Capital Outlay, moving out of supply assets to rental lease to purchase. 17-M SB 9 Maintenance, moving from rental lease to purchase to construction purpose.

Review Check report. Look at the Solar installation voucher. Reviewed in the finance committee in length.

Complexities on how to spend instructional materials.. There are strange requirements on how it can

be spent. There are a lot of BARS that are inbound. Nothing is irregular or unusual, but we do have requests for reimbursement that are inbound. Spending per student, \$20,000. We have a liquid and healthy balance sheet. Bank account shows we are paying tax obligations, payroll particularly. We did have an invalid account code, but we have a journal entry showing we are correcting the code. Couple of other journal entries were caught and corrected. Moved Spring trip out of ESSR 3 into operations, needed to be done to make sure we do not have a finding. Form 9s for ERB, recording the adjustments associated with those submissions, journal entry from last fiscal year, pushing to this year to make sure they are consistent. Correct cash for county taxes, this is a coding issue, small issue, shows consciousness from the accounting department. Last, correcting coding on equipment.

P-Card, next month, no P-card to approve for this meeting.

- a. Vote to approve October, 2023 Voucher Disbursements, Bank Reconciliation and Financial Reports
 - i. Motion: JRTarin
 - ii. Second: Gabby Romero
 - iii. Vote: Unanimously Approved
- b. Vote to approve BARs
 - i. Motion: Lon Freeman
 - ii. Second: Ronda Rhodes
 - iii. Vote: Unanimously Approved
- c. P-card Approval for October, 2023 -No P-Card for Approval
 - i. Motion:
 - ii. Second:
 - iii. Vote:

VII. Board Reports

- a. Chair and Executive Committee
 - i. APS Board Education Summit - JR

JR-Excellent Event. Eye opening, there are many charter schools in Albuquerque. Feels good that APS seems to really believe in charter schools. APS is focused on closing bad charter schools. They do not seem solely focused on data, also focus on the school's story.

Ronda-Are we still exploring PED as an authorizer? Justin-We will continue to actively build relationships with APS. Finances will be one reason we consider PED as authorizer.

Justin-He agrees with JR, it was a great event and it provided much clarity.
 - ii. Board Training Hours Review -

Dan will share out updates at the next meeting. Justin will discuss more creative ways to get the training completed.
- b. Audit Committee

Lon-We are waiting for the audit. We are not allowed to talk about the audit outside of the process. Our audit committee is functioning well. First time we "went to the rack" and said we disagreed, and they agreed with us and removed some findings.

Dan-If we do want to talk about the audit, we can do a closed session next meeting. The audit should get released in January, in theory.

Ronda-Would like to have a closed session next meeting. **Please add to the agenda.**
- c. Industry Engagement-Nothing to report

VIII. ACE Foundation Report

Doing our push to get support from the committee. Paid for our environmental report and we have not received it yet. Sings out Dec 4-January 18th. The hearing will take place before Jan 18th. That is the biggest hurdle. Purchase Sale agreement is up Dec. 22nd, we do have a 90 day extension. Hoping this will be done by mid-march.

Justin's goal was to clean up the foundation. That has been done. Foundation will increase its work based learning program, we have to disperse \$60,000, due to a rule. This will be used for internships and summer program stipends. Still looking for one new member for the Foundation, possibly someone who is familiar with Foundation work.

Ronda-Does Justin need anything from board to for the hearing in January. We do not know when the hearing date is.

IX. Co-Director's Report

- a. School Support and Readiness Assessment Site Visit Report-we are a CSI school our report has been released and we shared it.
- b. NM Vistas-We have grown in all areas but the 4 year graduation rate, this was nominal. The five and six year graduation rate has increased. Math and REading scores grew significantly. This is an important piece of data but not our only piece of data.
- C. Graduation for six of our evening students.
- D. Enrollment hovering at 260. 250 on the 40th day, which is a bit frustrating.
- E. Solar panels installed and running.
- F. Ralph-Our academic growth is wonderful, especially looking from a historical perspective. Two of the students that graduated were generational kids at ACE. Our attendance was significant. We created time for home visits. It is worth the time to visit people at their homes. We are updating our school safety and wellness plan.

X. Items for Board Discussion and Action

- a. Lease to Purchase Agreement Amendment -Dan was told by PED we did not need to have it approved because the price was going down. Later they say that since the term extended we needed to approve it and we needed to include an additional paragraph. Start date January 1. The board needs to approve the resolution.
 - i. Motion: Ronda
 - ii. Second: Carissa
 - iii. Vote: Unanimously Approved

XI. Items for future agenda

- a. Retreat Follow-up
 - b. Teacher and Student presentations
 - C. Resolution for Lease Purchase Agreement.
 - D. Board Training Update next meeting.
- Notes from Executive Board Meeting-Lottery Policy?

XII. Next Regular Meeting, Wednesday, December 20, 2023, 7:30am

XIII. Adjournment:

- a. Motion: Ronda
- b. Second: JR Tarin
- . Vote: Unanimously Approved