

ACE Leadership High School
Regular Meeting of the Governing Board
Wednesday, January 24, 2024
Agenda

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am *The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104 Or virtually on Zoom: Join Zoom Meeting*

<https://us06web.zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrOT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

AGENDA

I. Call to Order for Regular Meeting:

II. Roll Call for Quorum:

Members Present: Jeff Steele, JR Tarin, Lon Freeman,,Charissa Wells, Ronda Gilliland-Lopez, Dan Erickson, Gabby Romero

Members Not Present:

Other Attendees: Justin Trager (ACE), Matt Salas (ACE), Ralph Gonzalez (ACE). Dan Hill (DMH Law), Sammi Marquez (K12 Accounting), Emma Curd (Fortis), Julie Jaynes (ACE), Damarian Mentor (Student), Dominic Murphy (Student), Viviana Parra (Student)

III. Approval of Agenda (Action)

- a. Motion: JR
- b. Second: Charissa
- c. Vote: Passes Unanimously

IV. Approval of the 12/20/2023 Governing Board Meeting Minutes (Action)

- a. Motion: Lon
- b. Second: Gabby
- c. Vote: Passes Unanimously

V. Public Comment: None at this time.

VI. Student/Staff Presentation

- a. Work-Based Learning Wednesdays - Julie Jaynes and Matt Salas
And students share-out Work Based Learning.

VII. Finance Report and Approvals (Action)

Lon Freeman presented the financial report. He noted no unusual activity and stated that taxes had been remitted timely. Reviewed three BARS, as well as other financial reports. Cleared up requests for reimbursements. Noted that 70% of expenditures goes to instructional support. 4.60 Liquidity, this is flattening out. Obligations are current. P-Card- Normal purchases, everything is supported by a purchase order. One journal entry, small amount from capital outlay that needed to be moved to operating funds.

- a. Vote to approve December 2023 Voucher Disbursements, Bank Reconciliation and
 - i. Motion: Jeff
 - ii. Second: Dan
 - iii. Vote: Pass Unanimously
- b. Vote to approve BARs
 - i. Motion: JR
 - ii. Second: Lon
 - iii. Vote: Pass Unanimously
- c. P-card Approval for November, 2023
 - i. Motion: Lon
 - ii. Second: Jeff
 - iii. Vote: Pass Unanimously

VIII. Board Reports

- a. Chair and Executive Committee
- b. Audit Committee
 - 1. Report out on results of FY 2023 Audit Findings. Audit is Public. 3 Findings. Sammi and Lon did fight the findings. Due to the findings we will be back on the APS list for schools with material findings.
 - a. Material Weakness, AR Listings Receivable Account. While everything aligned in our software, auditors requested that we make a spreadsheet, a few of them were missed. We did question this, all because everything in the software is correct.
 - b. Some staff members' retirement healthcare was not deducted. Carla and Sammi caught it and it was corrected before the end of the school year. It was counted as late by our auditors, but it was never considered late by RHC. Our books tied and our wages tied, however, it is a finding.
 - c. Quarter 4 cash report, they say it did not tie to our general ledger. However, we made adjustments to correct it beforehand. The auditors say it is not correct.
- c. Industry Engagement
 - Matt and JR met, a lot has changed since COVID and with ACE, so our asks of our partners have changed. Matt and Jr have created a menu for clarity on the different ways partners can interact with ACE. Menu of engagement. They will have a recurring monthly meeting.

IX. ACE Foundation Report

We have passed the development hearing and the zoning with one condition. We need to build a sidewalk and landscaping on Bellamah. We have applied and been approved for a bond, as a financial guarantee. Now, the lawyer is working on closing. We had one audit finding for the foundation. Our books for the foundation are much tighter than they have ever been. Our foundation has decided to make a \$60,000 award to ACE to support work based learning.

X. Co-Director's Report

- 1. Ralph-Focus on a smaller group of students around behavior, safety, and success at ACE. Family Engagement night last night focused on gun safety. We are passing out gun locks.

2. Casey-Testing season coming up. Will probably test about 120 seniors. Just finished our MOY interim assessment. Hired a new teacher, Alex Klein, he is a good fit and works with our freshmen.
3. Matt-Open house and school mailer in a few weeks. Open house, March 27th, Lottery April 12th. We had 166 students apply to ACE between our last Open House and tri 1. We currently have 36 students on the waiting list for tri 3. Community school and extended learning is continuing. We reduced Welding to one day a week. Last night we launched a jewelry making class. This Saturday we will have two extended learning family classes. Cooking and intro to carpentry. 42 paid interns. 52% are in CTE related sites.
4. Justin-Been to Santa Fe twice. Got face time with a few reps. It was productive. Bill O’Niel is taking over Ortiz y Pino’s district. Family Meetings this week. APS superintendent panel on Tuesday.

XI. Items for Board Discussion and Action

a. Approval of Assets Disposal List through December 2023

- i. Motion: Lon
- ii. Second: Charissa
- iii. Vote: Passes Unanimously

b. Retreat Follow-up (Discussion with no action item) -time went over, JR proposes we push until February.

c. Board Training Update (Discussion with no action item) -time went over, JR proposes we push until February.

XII. Items for future agenda

- a. T and E Policy
- b. Retreat Follow-up (Discussion with no action item)
- C. Board Training Update
- D. Academic Progress Report

XIII. Next Regular Meeting, Wednesday, 2/28/2024 7:30am

XIV. Adjournment:

- a. Motion: Dan
- b. Second: JR
- c. Vote: Passes Unanimously