

**ACE Leadership High School**  
**Regular Meeting of the Governing Board**  
*Wednesday, March 27th , 2024*  
***Agenda***

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am *The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104 Or virtually on Zoom: Join Zoom Meeting*

<https://us06web.zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrOT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

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**AGENDA**

**I. Call to Order for Regular Meeting:** Ronda Gilliland-Lopez, Jeff Steele, Charissa Inam, Gabby Romeroa

**II. Roll Call for Quorum:**

Members Present: Ronda Gilliland-Lopez, Jeff steele, Charissa Inam, Gabby Romero, Emma Curd, JR Tarin.

Members Not Present: Lon Freeman.

Other Attendees: Dann Hill, Sammi Marquez, Justin Trager, Casey Mason, Matt Salas, Athena Serrano, Carlos Sandoval

**III. Approval of Agenda (Action)**

a. Motion: Jeff Steele

b. Second: Charissa Inam

c. Vote: Passed Unanimously

**IV. Approval of the 2/28/2024 Governing Board Meeting Minutes (Action)**

a. Motion: Charissa Inam

b. Second: Gabby Romero

c. Vote: Passed Unanimously

**V. Public Comment:** No Public Comment

**VI. Student/Staff Presentation-** Escape the Place

Athena Serrano, Credits offered English Language Arts, Social Studies, Microcredentials is Floor Planning. Class is reading from *The Things They Carry*. Carlos, studnet, explained the project, the texts and the literacy strategies. This project culminates in the creation of an escape room.

**VII. Finance Report and Approvals (Action)-** 8 BARS Receiving our final SEG BAR, we received a slight increase because we increased our student numbers. We received our 2nd allocation for Universal Free Lunch. We received an award from the ACE Foundation for work-based learning program. Reviewed the March report. Moved some of our student interns to foundation grants.. 4.46 liquidity, we have no big

purchases for now so we will see no dips. P-Card statement, reviewed. Journal Entries- reclassifying salaries to SPC Ed, to make sure we are meeting our maintenance of efforts. Taxes have been paid.

a. Vote to approve February 2024 Voucher Disbursements, Bank Reconciliation and Financial Reports.

- i. Motion: Gabby Romero
- ii. Second: Jeff Steele
- iii. Vote: Unanimously approved

b. Vote to approve BARs

- i. Motion: Emma Curd
- ii. Second: Ronda Gilliland-Lopez
- iii. Vote: Unanimously Approved

c. P-card Approval for February, 2024 Payment

- i. Motion: Jeff Steele
- ii. Second: Ronda Gilliland-Lopez
- iii. Vote: Unanimously Approved

#### **VIII. Board Reports**

- a. Chair and Executive Committee- Ronda wants to make sure we tell ACE's story, legislatively. The Executive Committee will be the legislative committee focus on getting people into the school. Industry Engagement will do the Industry transition work.
- b. Audit Committee -We met and drafted the corrective action plan. Listed finding and we listed our responses and timeline. Many of the actions consist of adding ongoing topics to weekly meetings between Business Manager and Executive Director.
- c. Industry Engagement- Gabby and Jeff are on the committee. Want to include two teachers on the committee.

**IX.** ACE Foundation Report-Closed on the land and the building. We have a lease-to-purchase agreement item that will be at the next meeting. We lowered our current lease to purchase agreement. PD has not yet approved this. ACE has been sending the higher payment on our current LPA. The Foundation President has said that the Foundation can give a general grant award to the school, with the extra payment.

#### **X. Co-Director's Report**

a. Strategic Plan Progress Monitoring-We are growing steadily. Next step is to expand the facility. Attendance and retention is getting better. System for getting students in senior cohort based on year students started high school versus credits. School-based health center still not open due to state funding. We are tracking family contacts. Students are growing on the DAP assessment, SEL. Our community school work is growing. We developed our own student survey to catch meaningful data. We will have good baseline data from the survey and we will update our goals. Ralph and his team have started field trips during PD weeks. Academics- Reasons to believe we will hit academic growth goals by mid-year. Next steps, structuring anchor projects and skills scaffolding. Industry Engagement-Work-Based Learning Wednesday, two-thirds of students are off campus every Wednesday. Micro-credential database. Growth area-alumni, we built the alumni survey, now we will have to give it. Budget-Doing well, growing, we continue to get soft money and our student numbers are growing. This was a five year strategic plan, we have basically

achieved this one, now we need to create a new strategic plan.

**XI. Items for Board discussion and actions.**

**I.**

- a. Consideration and Action on approval for Proposed LPA.
  - i. Will be moved to next month.
- b. Consideration and approval of resolution of governing council to enter into lease purchase agreement.
  - i. Will be moved to next month.
- c. Board Training Update - no update

**XII. Items for future agenda**

- a. Executive Director Evaluation, Will be moved to a close session
- B. LPA
- C. Budget

**XIII. Next Regular Meeting, Wednesday, April 24th 7:30 am**

**XIV. Adjournment:**

- a. Motion: Ronda Gilliland-Lopez
- b. Second: Jeff Steele
- c. Vote: Passed Unanimously