



ACE Leadership High School
Regular Meeting of the Governing Board
Wednesday, December 18th, 2024
Agenda

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am
The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104
Or virtually on Zoom: Join Zoom Meeting
<https://us06web.zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549
Passcode: 4MWCqM

AGENDA

- I. Call to Order for Regular Meeting:
- II. Roll Call for Quorum:
 - Members Present: Lon Freeman, JR Tarin, Marissa Herndanez, Ronda, Jeff Debellis. Dan Erickson
 - Members Not Present:
 - Other Attendees: Angela Martienz, Matt Salas, Casey Mason, Ralph Gonzalez, Angie Lerner, Dan Hill, Parker Tolin, Jocelyn Reyes
- III. Approval of Agenda (Action)
 - a. Motion: Ronda Gililland
 - b. Second: Dan Erickson
 - c. Vote: Unanimously Approved
- IV. Approval of the *11/27/2024* Governing Board Meeting Minutes (Action)-
 - a. Motion: Lon Freeman
 - b. Second: J R Tarin
 - c. Vote: Approved
- V. Public Comment: None
- VI. Student and Project Share Out
- VII. Finance Report and Approvals (Action) No BARS this month. The Check Report has been reviewed. The Finance Committee pulled a sample to monitor for internal controls. Internal Controls are being executed properly. Expenditures, all the budgets are encumbered. Operating Funds, liquidity is 4.34. Review the bank statement and we can see the preparer and the reviewer signing off. Based on the bank statement we are up to date on our tax obligation. P-Card, we review them in detail in the Finance Committee. Journal Entries, a few reclassifications, no net impact on our financial position.

- a. Vote to approve November, 2024 Voucher Disbursements, Bank Reconciliation and Financial Reports.
 - i. Motion: Jeff Steele
 - ii. Second: JR Tarin
 - iii. Vote: Unanimously Approved

- b. Vote to approve BARs: No BARs
 - i. Motion:
 - ii. Second:
 - iii. Vote:

- c. P-card Approval for November, 2024 Payment
 - i. Motion: Lon Freeman
 - ii. Second: Dan Steele
 - iii. Vote: Unanimously Approved

VIII. Foundation Report

- a. No Report this month

IX. Board Reports

- 1. Chair and Executive Committee-Discussed the future at the school. Things are still positive with the co-directors. Exhibitions today and tomorrow. JR Tarin and Justin discussed the retreat. Looking at the 3rd week in February. JR will send out a survey to the board members to find consensus on a day that works. Note that Monday of the 3rd week in February is President's Day.
- 2. Audit Committee -No Updates at this time. Waiting for PED to release the audit.
- 3. Industry Engagement Committee-JR will send out an email for 1/17 for the committee to meet.

X. Co-Director's Report

- a. Matt-Exhibitions this week. They have been smooth. We are actively enrolling students. We continue to have a waitlist for day school. We will have a new mailer to send to over 40% of APS 8th graders. Open House will be the 1st Wednesday in April.
- b. Ralph-Signed the bill of sale for the buses. Some work needs to be done on the buses, however we are getting them for zero cost. We have moved the Conexes to the new property. We have had a soft launch for the start of the metal detectors. Getting ready for next calendar year with our students. We have some activities set up for the students due to the extended breaks.
- c. Casey-New Hires, APS Site Visit, Wrapping up the semester.

XI. Items for Board Discussion and Action-We will have an upcoming audit with our cafeteria. This will be our first one. We will document our daily meal numbers. Our vendor canteen

will attend. There is a Health Advisory Council, students can give feedback on the menu. This policy used to be part of the Safety Plan but it was moved out of it. This will be reviewed by PED, they may request amendments.

- a. ACE Wellness Policy (Action)
 - i. Motion: Ronda Gililand
 - ii. Second: Marissa Hernandez
 - iii. Vote: Unanimously Approved
- b. ACE Leadership Board Retreat-JR will check-in about a date.

XII. Items for future agenda

- a. Capstone Check-in

XIII. Next Regular Meeting, Wednesday, January 22nd at 7:30 am

XIV. Adjournment:

- a. Motion: Dan Erickson
- b. Second: Jeff Steele
- c. Vote: Unanimously Approved