



**ACE Leadership High School**  
**Regular Meeting of the Governing Board**  
*Wednesday, January 22nd, 2025*  
**Agenda**

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am  
*The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104*  
*Or virtually on Zoom: Join Zoom Meeting*  
<https://us06web.zoom.us/j/87060652969?pwd=uyVNdIA1PmXb08SEYca1uzvX41Mb6.1>

Meeting ID: 870 6065 2969  
Passcode: 4MWCqM

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**AGENDA**

- I. Call to Order for Regular Meeting: 7:31
- II. Roll Call for Quorum:
  - Members Present: Jr Tarin, Jeff Steele, Lon Freeman, Jeff DeBellis, Gabby Romero, Emma Curd, Dan Erickson,
  - Members Not Present: Marissa Hernandez, Ronda Gilliland-Lopez
  - Other Attendees: Angie Lerner, Casey Mason, Matt Salas, Ralph Gonzales, Dan Hill
- III. Approval of Agenda (Action)
  - a. Motion: Modify Items for Board discussion, Item D creation of the search committee and qualities of a leader discussion
  - b. Second: Gabby Romero
  - c. Vote: Unanimously Approved
- IV. Approval of the *12/18/2024* Governing Board Meeting Minutes (Action)-
  - a. Motion: Jr Tarin
  - b. Second: Jeff Debellis
  - c. Vote: Unanimously Approved
- V. Public Comment: None
- VI. Finance Report and Approvals (Action) We have an active finance committee and we spent a significant amount discussing all BARS, Due to the wrap up of the audit, there are reasons for so many BARS. This is setting up some carryover amounts that were not in the original budget. Total of 17 BARS. Nothing unusual. We selected an underlying voucher packet as an internal monitoring system. They appear to be occurring and monitoring effectively. We are doing a great job about spending down the grants, this is a good indicator as a board member that we are spending down the grants and spending the money. Small variance in spending, this is expected. We are still very liquid. Balance Sheet, we continue to increase our net reserve, slightly. The cash is reconciled on the bank statement, internal controls are functioning as they should. We are current on all of our tax obligations, the school is doing a good job of reconciling the funds. The P-Card, we do look at each packet and each

expenditure, they are all supported appropriately. The school has done a good job on internal controls. As a committee we feel comfortable that the processes are going well.

- a. Vote to approve December, 2024 Voucher Disbursements, Bank Reconciliation and Financial Reports.
  - i. Motion: Emma Curd
  - ii. Second: JR Tarin
  - iii. Vote: Unanimously Approved
- b. Vote to approve BARs:
  - i. Motion: Lon Freeman
  - ii. Second: Dan Erickson
  - iii. Vote: Unanimously Approved
- c. P-card Approval for December, 2024 Payment
  - i. Motion: Jeff Steel
  - ii. Second: Emma Curd
  - iii. Vote: Unanimously Approved

## **VII. Foundation Report**

- a. Matt attended the Foundation Meeting last week. CEC presented a Work-Based Learning report. They wanted to look at current, past, and future project spending to create a baseline for potential spending. They awarded the school \$100,000 to fund Work-Based Learning, with a window in which to spend it. They meet quarterly. Dawn is the new president of the foundation board.

## **VIII. Board Reports**

- 1. Chair and Executive Committee-We discussed the hiring process, the industry committee, and the board retreat.
- 2. Audit Committee -There is nothing to report on the audit until it is finalized
- 3. Industry Engagement Committee-Nothing to report.

## **IX. Co-Director's Report**

- a. Ralph-Metal Detectors are in operation. We were able to get 119 phones, up from 20 prior to metal detectors. It is a shift and an all day post. Some bills will come up regarding our boiler, we are facing some things we need to maintain and upkeep. The foundation for the portable is being laid, they will begin digging trenches. We will get the buses once the state gets back to us regarding the ownership. Hopefully have those working sometime in the spring.
- b. Matt-Heavy recruitment for next year. Our enrollment numbers are solid, we will be right at or above what we ended the school with. We have replaced our graduates and disenrollment. Work-Based Learning projections, we have \$110,000 for students to get paid and we feel confident that this will get paid out. We are expanding our junior rotation model. We are planning for quarter 4, to do a private sector junior rotation. Outside our typical rotations, looking at

businesses and companies. We have more students going off campus than ever before. We have the highest engagement with industries than ever.

- c. Casey-We completed two weeks of professional development, which went well. We are in our second day of Semester 2. Teachers used PD time well and are off to a good start. We are now gearing up for the testing season.

**X.** Items for Board Discussion and Action- CEC has accomplished building out Industry Engagement. Due to this success, we see a shift and do not think we need this committee. Focus and the work has changed since 2021, the original purpose was to cultivate relationships/partnerships of Industry partners. Internally we have been meeting the purpose, rather than through the Industry Committee. Therefore, it seems redundant to maintain the committee.

- a. Discontinue Industry Engagement Committee(Action)

- i. Motion: JR Tarin

- ii. Second: Jeff Debellis

- iii. Vote: Unanimously Approved

- b. ACE Leadership Board Retreat-February 24th 11-4pm. We will be at MCA/SMACNA. JR will be working with Dan and Justin to finalize the agenda.

- c. Lease Purchase Agreement-We have still not heard from the state.

- d. Search Committee for the Executive Director We will establish the search committee for the ED for next year. The committee has JR, Dan, and Ronda. Motion to create the search committee and it will have JR, DAN, and Ronda. Two weeks ago JR facilitated a meeting with the staff to get feedback on what they wanted in a leader. JR requests that the board come up with 5 words in what they want in a leader. Please send that to JR. There will be an update at the retreat in February.

**XI.** Items for future agenda

- a. Student Share Out

- b. Inventory Disposal, the CEC Machine (Action)

- c. Review Financials

**XII.** Next Regular Meeting, Monday, February 24th at 11am

**XIII.** Adjournment:

- a. Motion: Dan Erickson

- b. Second: Lon Freeman

- c. Vote: Unanimously Approved