

ACE Leadership High School
Regular Meeting of the Governing Board
April 26, 2023
Minutes

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am
The meeting will take place at ACE Leadership High School: 1240 Bellamah Ave. NW

Or virtually on Zoom:

<https://us06web.zoom.us/j/3295319549?pwd=WkFEV0FZNXhITDF5bFVLK08zOUhrQT09>

Meeting ID: 329 531 9549

Passcode: 4MWCqM

AGENDA

I. Call to Order for Regular Meeting: called to order at 7:34

II. Roll Call for Quorum:

Members Present: Ronda Gilliland-Lopez, JR Tarin, Lon Freeman, Jeff Steele, Dan Erickson, Gabby Romero, Sal Tortorici,

Members Not Present: Amy Ballard, John Dautriel

Others Present: Sammi Marquez (K-12 Accounting), Justin Trager (ACE), Dan Hill (Counsel), Matt Salas (ACE), Casey Mason (ACE)

III. Approval of Agenda (Action)

- Motion: Lon Freeman
- Second: Gabby Romero
- Vote: Unanimously approved

IV. Approval of the March 22, 2023 Governing Board Meeting Minutes (Action) ●

Motion: J.R. Tarin

- Second: Jeff Steele
- Vote: Unanimously approved

V. Public Comment: No public comment

VI. Student/Teacher Presentation

- Zoomanities Project: “How could we design a zoo habitat that improves the lives of animals at ABQ BioPark?”
- Learning ELA through reading, research and writing and an elective credit in partnership with Bradbury Stamm that is building the new Asian exhibit including a trip to that construction site.

VII. Finance Report and Approvals (Action)

Lon Freeman and Sammi Marquez from K-12 Accounting presented the financial report.

Graphs and charts presented showed that we are under 100% for all funds, showing that the spend-down plan is working. Liquidity and cash on hand are all very strong.

The Board reviewed Bars:

2223-0053-T

2223-0054-M

2223-0055-T

2223-0056-I

2223-0057-M

2223-0058-M

2223-0059-M

No unusual p-card entries or charges.

Bank reconciliation reflects a zeroed balance and matches bank statement. Journal entries were completed to move funds into the accounts as needed.

- Vote to approve March 2023 Voucher Disbursements, Bank Reconciliation and Financial Reports
 - Motion: Lon Freeman
 - Second: Dan Erickson
 - Vote: Unanimously approved
- Vote to approve Budget Adjustment Requests (BAR)
 - Motion: JR Tarin
 - Second: Dan Erickson
 - Vote: Unanimously approved
- P-card Approval for March, 2023
 - Motion: Dan Erickson
 - Second: Gabby Romero
 - Vote: Unanimously Approved

VIII. Foundation Report (Justin Trager)

Met last week. Even though we signed letter of intent for the new property, the owner changed the terms for the purchase sale Agreement concerning earnest money. It does look as the deal will proceed, even with the change. Becky Auge has resigned. We are in need of new member.

IX. Board Reports

1. Chair and Executive Committee

- Justin's evaluation is coming up in April/May. The process for this is that the Executive Committee reviews and brings it to the Board for final vote.

2. Audit Committee

- There needs to be an audit meeting in the process of scheduling. We need a new community member with finance experience to join the audit committee.

3. Industry Engagement Committee (JR, Matt, Justin)

- April 6th is the Industry Expo at Sandia Casino, all are invited.

X. Co-Director's Report

Justin Trager said due to time constraints, the 6-month overview of the Strategic Plan will serve as the primary Directors Report

Matt Salas: Updated the Board on important dates and

Matt shared that exhibitions went well and included 2 off-site projects. Enrollment continues to be strong. June 3rd is the next community Market from 10am-2pm at ACE. There will be 60 vendors and the community are invited to attend.

Casey Mason: Provided an overview of testing and important dates to help wrap up the year. The students are becoming more comfortable with standardized testing.

XI. Items for Board Discussion and Action

- High level 6-month overview of strategic plan (discussion only)
 - Justin pointed out that the 6-month review of the strategic plan was shared as a board document which reflects major school activities.
- Training Deadline, April 30th(discussion only)
 - Justin also reminded the Board that the training needs to be done by the end of the month.
- FY 2024 Budget Approval

Sammi Marquez presented an overview of the budget for the upcoming school year. Sammi reviewed the major impacts to the schools specific funding formula some of which are: the 13.58% at risk index increase which is school specific, a -6.22% state equalization guarantee decrease, and a -20% small school size adjustment has been phased out. There is a 6% raise for all employees, with state minimums of \$25,000 for educational assistant minimum, \$50,000 for

level 1 teachers, \$60,000 for level 2 teachers, \$70,000 for level 3 teachers, and \$80,500 for principals, with a high school factor of 1.65 ratio. Sammi noted compensation and benefits are a total of 66% of the budget. After a brief conversation Sammi was thanked for the presentation and hard work on the budget. With the understanding that PED will be reviewing the budget, **the motion was made to conditionally approve the budget pending final approval by the PED with possible budget changes.**

- Motion: Dan Erickson
- Second: JR Tarin
- Vote: Unanimously approved

Motion to approve the FY 2024 salary schedule for Certified Staff, Directors and Educational Assistants as presented in the budget.

- Motion: Ronda Gilliland-Lopez
- Second: Jeff Steele
- Vote: Unanimously approved

Motion to approve the FY 2024 school calendar and schedule as presented in the budget.

- Motion: JR Tarin
- Second: Gabby Romero
- Vote: Unanimously approved

The restraint and seclusion policy were reviewed and motion was made to approve policy as presented.

- Motion: Jeff Steele
- Second: Lon Freeman
- Vote: Unanimously approved

XI. Items for future agenda

- Student and teacher presentations monthly
- Help with student placements—future
- Update on SPED Policy (informational only)

XII. Next Regular Meeting, Wednesday, May 24, 2023



XIII. Adjournment: Meeting adjourned at 9:00 am