

ACE Leadership High School
Regular Meeting of the Governing Board
Wednesday, April 23rd, 2025
Agenda

Notice is hereby given that the ACE Governing Board Regular Meeting will begin at 7:30am
The meeting will take place at ACE Leadership HS, 1240 Bellamah Ave. NW, Albuquerque, NM 87104
Or virtually on Zoom: Join Zoom Meeting
<https://us06web.zoom.us/j/87060652969?pwd=uyVNdlA1PmXb08SEYca1uzvX41Mb6.1>

Meeting ID: 870 6065 2969
Passcode: 4MWCqM

AGENDA

- I.** Call to Order for Regular Meeting: 7:31
- II.** Roll Call for Quorum:
 - Members Present: JR Tarin, Lon Freeman, Ronda Gilliland, Gabby Romero, Marissa Hernandez, Jeff Steele, Jeff Debellis, Emma Curd, Dan Erickson
 - Other Attendees: Matt Salas, Ralph Gonzalez, Casey Mason, Angie Lerner, Dan Hill
- III.** Approval of Agenda (Action)
 - a. Motion: Jeff Steele
 - b. Second: Ronda Gilliland
 - c. Vote: Unanimously Approved
- IV.** Approval of the 3/26/2025 Governing Board Meeting Minutes (Action)-
 - a. Motion: JR Train
 - b. Second: Lon Freeman
 - c. Vote: Unanimously Approved
- V.** Public Comment: None
- VI.** Finance Report and Approvals (Action): There are many BARS this month which were clean ups to move funds out of student intern costs that are not needed, therefore, we are not spending more, just getting the operational categories correct, We are getting the budget in line with expected expenditures, Angie and the team are doing a great job. The Finance Committee picked two randomly selected voucher packets, and internal controls are operating well. So far we have had no issues looking at the voucher packets. RFRs are sent out in a timely manner, expenditures are slightly down from prior year, but these are normal swings in timing. Spend per student is leveling out as we compare period to period, we are getting a good sense of what our spend per student is. We have a few capital projects going in which skews the expenditures funds away from instruction and support. We are short of five months of cash on hand. We want to make sure we are spending down our carryover, and spend it properly, in line with the mission. We did review the bank statement and bank reconciliation, proper controls were performed. There are no outstanding checks. We

reviewed the P Card, and process are followed welll. Journal entries are reclassification of one expense to another expense. Journal entry is related to food services. Food expense from an Open House, moving it out of operations into a foundation grant.

- a. Vote to approve March, 2025 Voucher Disbursements, Bank Reconciliation and Financial Reports.
 - i. Motion: Emma Curd
 - ii. Second: Dan Erickson
 - iii. Vote: Unanimously Approved

- b. Vote to approve BARs 36-T, 37-I, 38-IB,39-I, 40-M, 41-M, 42-M, 43-T, 44-M, 45-M :
 - i. Motion: Jeff Steel
 - ii. Second: Emma Curd
 - iii. Vote:Approved

- c. P-card Approval for March, 2025 Payment
 - i. Motion: Dan Erickson
 - ii. Second: Ronda Gilliland
 - iii. Vote: Unanimously Approved

VII. Foundation Report

- a. We have our quarterly meeting tomorrow. We did partner with a grant writing organization, we are spending a significant amount of time seeking out grants that align to our mission.

VIII. Board Reports

- 1. Chair and Executive Committee- We did a budget overview, we talked about the policies for aggregate payment and teacher retention. ED search share out. We also talked about the buses, we are working to get them transported to onsite, after work is done. There will be a lot of upfront costs, but it is worth the trade off, but it will save the school money.
- 2. Audit Committee -Nothing to report on.
- 3. Executive Director Search Committee-The process is complete, we received two applicants, one did not meet our qualification, the other was after the close of the posting. The recommendation is that we will continue forward the next year, with Casey, Ralph, and Matt leading the school. They have been excited with the leadership of the team. They will repost the position in the fall to see if there are any viable candidates.

IX. Co-Director's Report

- a. Casey-Testing season is complete, graduation is May 23rd, interviews for teaching positions will take place next week.
- b. Matt we did not need to hold an official lottery, but we have close to 100 students in our lottery, but we did not need to conduct the lottery. We have a pretty good true freshman cohort next year. With enrollment comes the expansion of

everything else, but it is all good stuff. We are piloting a summer program, summer literacy program. We are targeting students who need additional literacy support. 10 Days of summer literacy and the other half of the time will be work based learning, so we can pay students for successful completion of the program.

- c. Ralph-We will have prom this Saturday, we are looking forward to that, focusing on student interventions. Day program, getting set up for next year. We are focusing on culture and language. We have had severe wind, the wind took off that front metal door. We are fixing that, in house. The portable is in the final phase, waiting on low voltage. The fence line will go around the portable.

X. Items for Board Discussion and Action- Angie, Business Manager, reviews budget packet.

- a. Consideration and approval to conditionally approve the ACE 2025-2026 budget pending final approval by the PED with possible budget changes. (Action)
 - i. Motion: Ronda Gilliland
 - ii. Second: JR Tarin
 - iii. Vote: Unanimously Approved
- a. Consideration and approval of ACE Leadership 25-26 Calendar. (Action)
 - i. Motion: Jeff Steele
 - ii. Second: Ronda Gilliland
 - iii. Vote: Unanimously Approved
- b. Consideration and approval of ACE Leadership 25-26 Salary Schedules as presented in the budget package. (Action)
 - i. Motion: Ronda Gililand
 - ii. Second: Gabby Romero
 - iii. Vote: Unanimously Approved
- b. Consideration and approval of ACE Leadership Aggregate Purchase Policy
 - i. Motion: Jeff Debellis
 - ii. Second: Emma Curd
 - iii. Vote: Unanimously Approved
- c. Consideration and approval of ACE Teacher Retention Policy
 - i. Motion: Marissa Herndandz
 - ii. Second: Jeff Debellis
 - iii. Vote: Unanimously Approved
- d. Board Training Hours (Discussion)

XI. Items for future agenda

- a. Hard to Hire Policy
- b. Student/Project Share Out

XII. Next Regular Meeting, Wednesday, May 28th, 2025 at 7:30am

XIII. Adjournment:

- a. Motion: Emma Curd
- b. Second: Marissa Hernandez
- c. Vote: Unanimousl Approved